HIST 398 Undergraduate Internship  
Facilitator: Dr. Kyle Roberts (kroberts2@luc.edu)  
Office Location: Crown Center 548

This program allows students to earn three course credit hours while gaining valuable professional experience as an intern outside the classroom in public and private institutions engaged in history-related projects. This course fulfills the Civic Engagement and Leadership Values requirement of the Core Curriculum. Interns work for a minimum of five hours per week (75 hours a term) in an internship position jointly agreed upon by the student and the internship director.

Interns are required to keep a weekly blog that documents the progress of the internship, detailing such matters as tasks undertaken, knowledge or skills acquired, and problems encountered and resolved. Blog posts are to be relatively informal in nature and should be a few hundred words in length. Interns are required to meet as a group the first or second week of class to set up their blogs and the last week of class to reflect on their experiences over the semester.

Interns are required to write a final paper that reflects on their experience of the internship. The paper should be around 1000 words and address the following questions: what does it mean to study history outside of the classroom? What does it mean to be civically engaged as a historian? Where the blog is intended to document the intern’s experience, the final paper is designed for the intern to reflect on that experience after it has concluded. All of the interns will meet together at the end of the semester to discuss a common reading on public history and civic engagement (available in the Loyola bookstore).

Interns should make certain that the Internship Coordinator has the correct email address for their supervisor so that an evaluation form (available on the history department internship web page) can be submitted by the end of the semester.

Course Schedule:  
First week of semester: Meet at group to set up blogs, talk about expectations  
Semester: Intern at least five hours a week  
Last week of semester: Meet to discuss common reading, hand in final papers

Grading:  
Internship Blog 40%  
Supervisor Evaluation 40%  
Final Paper or Presentation 20%