Job Title: Lead Swim Instructor, Campus Recreation
Supervised by: Lead Guard, Coordinator of Aquatics and Special Events (Kathryn Thies)
Department & Division: Campus Recreation, Student Development
Campus: LSC
Pay Rate: $12.25/hour

Position Summary: The Learn To Swim Instructor staff is responsible for teaching the American Red Cross Learn To Swim program to classes of 3-8 swimmers as well as teaching private lessons.

Essential duties and responsibilities include the following:
- Instruct and evaluate students participating in swim lessons.
- Evaluate Swim Instructors and provide feedback on a semesterly basis.
- Administer End of Session Evaluations.
- Plan and lead Instructor meetings 3 times per semester.
- Keep record of and communicate with parents regarding student progress in lessons.
- Setup and cleanup of lesson stations.
- Demonstrate working knowledge of Halas Pool and Campus Recreation rules and regulations; ability and willingness to enforce rules and regulations.
- All other duties as assigned by Kathryn Thies, Coordinator of Aquatics and Special Events.

Minimum Skills and Qualifications:
- Current Loyola University Chicago Student
- Ability to communicate using clear, concise, simple language
- American Red Cross Water Safety Instructor certification
- Previous experience teaching swimming lessons preferred

Terms of Employment:
- Learn To Swim Instructors will be expected to work between 8-17 hours per week.
- This position will renew on a semester by semester basis.
- Learn To Swim Instructors will be expected to pass a staff assessment which reviews all essential duties and responsibilities. Assessments will be provided by Lead Instructor and/or Coordinator of Aquatics.

Learning Outcomes:
- Lead Instructor will be able to evaluate staff.
- Lead Instructor will plan and lead effective trainings.
- Lead Instructor will communicate positively and proactively with a variety of different user groups.
- Lead Instructor will demonstrate group management techniques.
- Lead Instructor will analyze progress and use that information to create SMART goals for swimmers and staff.