Loyola University of Chicago
The Graduate School
Office of the Dean records
Dates: 1926-1975, Undated (Bulk 1929-1965)
Creator: Office of the Dean (1915-)
Extent: 2.5 linear feet
Level of description: Folder
Processor & date: Chelsea Denault, March 2014; updated by K. Young, January 2015.

Administration Information
Restrictions: Boxes 5 & 6 – applications – are restricted.
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Citation: Loyola University Chicago. Archives and Special Collections. The Graduate School, Office of the Dean records, 1926-1975. Box #, Folder.
Provenance: records were transferred to the University Archives in 1982 by the Graduate School.
Separations: Less than .25 linear feet of extraneous and duplicate materials were removed and disposed of during processing.
See Also:

Administrative History
The Graduate School was established at Loyola University in 1915 to offer higher educational and research opportunities to students beyond the baccalaureate degree offered by the College of Arts and Sciences. The dean of the Graduate School creates and implements policies for the academic departments that are part of the Graduate School.

Scope and Content
The Office of the Dean records consists of 2.5 linear feet spanning the years 1926 to 1975 and includes correspondence, reports, syllabi, memoranda, minutes, time records, and applications for fellowships and assistantships. Subjects include academic standards, accreditation, development, and assistantships.

Series
Series 1: General, 1926-1961. Box 1
This series contains correspondence, reports, minutes, agendas, memoranda, bulletins, and academic calendars.

This series contains minutes, reading lists, memoranda, correspondence, reports, syllabi, lists, lecture notes, and course descriptions.
This series includes correspondence, minutes, and notebooks.

This series contains applications for fellowships and assistantships.

Subjects:
Loyola University
Academic standards
Admissions
Association of American University Women
Association of American Universities
Chicago Society of Catholic Psychologists
Council of Deans and Regents
Scholarships
Fellowships
Assistantships
Gerst, Francis, S.J.
Jesuit Education association
Libraries
### Accession No.: UA1982.09
Creator: Office of the Dean (1915-)

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The Graduate School: Office of the Dean records, 1926-1975, Undated
1  24  Biology Department  1940-1949
2  1  Chemistry Department  1936-1947
2  2  Classics Department  1935-1967
2  3  College of Commerce  1948-1950
2  4  School of Dentistry  1947-1951
2  5  Economics Department  1947, Undated
2  6  Education Department  1928-1931
2  7  English Department  1933-1960
2  8  History Department  1935-1965
2  9  Marketing Department  1951, Undated
2 10  Mathematics Department  1935-1947
2 11  Stritch School of Medicine  1941-1953
3  1  Modern Languages Department  1933-1953
3  2  Philosophy Department  1933-1947
3  3  Psychology Department  1932-1962
3  4  Spanish Department  1931-1946
3  5  Speech Department  1949-1951


3  6  Committee on Scholarships  1929-1937, 1941, 1947
3  7  Fellowships & Scholarships  1936-1942
3  8  Assistants  1960
3  9  Departmental Assistants  1969-1973
4  1  Assistants & Fellows  1968-1969
4  2  Assistantships  1968-1973
4  3  Graduate Assistants  1974-1975
4  4  Assistantship Workbook  1974-1975

**Series 4: Restricted, 1959-1961**

5  1  Assistants & Fellows Applications (1 of 3)  1959
5  2  Assistants & Fellows Applications (2 of 3)  1959
5  3  Assistants & Fellows Applications (3 of 3)  1959
5  4  Assistants & Fellows Applications (1 of 3)  1960
5  5  Assistants & Fellows Applications (2 of 3)  1960
5  6  Assistants & Fellows Applications (3 of 3)  1960
6  1  Assistants & Fellows Applications (1 of 2)  1961
6  2  Assistants & Fellows Applications (2 of 2)  1961