

**LOYOLA UNIVERSITY CHICAGO  
GRADUATE SCHOOL OF BUSINESS**

**Master of Science in Human Resources (MSHR)  
Graduation Audit Form**

Policies beginning Fall 2008

Student Name: \_\_\_\_\_ ID \_\_\_\_\_

Please complete the following form when completing the MSHR Graduation Application. **Unofficial transcripts can be found at in LOCUS.**

1. Audits should be completed by the student by writing the grade in the grade column.
2. Any course in progress should be marked **IP** (in-progress) in the grade column.
3. Courses which you anticipate completing in a future quarter should be marked with the expected quarter of completion (eg. Spring, 2010) in the grade column.
4. Courses which were waived should be marked **W** in the grade column.
5. If you were given approval to replace a core course with an advanced level course - please write the new course number (eg. HRER 493 for HRER 418) next to the core requirement.
6. Please indicate number of courses waived and total number of courses needed below. You should have received this information when first admitted to the MSHR program.
7. The number of courses required for the MSHR degree is 12 courses or 13 courses, if less than 3 years professional Human Resource experience.

Number of courses waived: \_\_\_\_\_ Total number of courses needed to complete MSHR degree: \_\_\_\_\_

**MSHR CORE REQUIREMENTS:**

Course	Waived/Advanced	Grade
HRER 413 Compensation		
HRER 418 Human Resources Law		
HRER 422 Global Human Resource Management		
HRER 462 Labor Management Relations		
HRER 463 Staffing		
HRER 490 Analytical Problem Solving HRER		
HRER 501 Performance Management		
MGMT 440 Integrative Leadership		
HRER 415 Internship (course ONLY required for students without three years HR experience)		

**ELECTIVES FOR SHRM CERTIFICATION:**

Course	Waived/Advanced	Grade
HRER 429 Human Resource Development		
HRER 453 Incentive Pay and Employee Benefits		
HRER 455 EEO Public Policy and Employer Practices and Policies		

**OTHER SHRM ELECTIVE COURSES OFFERED BASED ON STUDENT DEMAND:**

Course	Waived/ Advanced	Grade
HRER 412 Labor Law		
HRER 419 Advanced HR Law		
HRER 430 Strategic Organizational Development and Change		
HRER 433 Group Process and Facilitation		
HRER 440 Labor and Employment Arbitration		
HRER 442 Global Overseas Seminar on Human Resources		
HRER 493 Collective Bargaining		
HRER 498 Independent Study		
HRER 499 Thesis		
HRER 500 Special Topics in Human Resources & Employment Resources		
HRER 502 Global Industrial/Employment Relations		
HRER 503 Alternative Dispute Resolution in the Work Place		