

Council of Graduate School Programs
Meeting
Friday September 19, 2008
Granada 290/LUMC Library Seminar Room

Present: Gad Bensinger, James Biester, Paul Chiarelli, Wendy Cotter, Andrew Cutrofello, Mark Engberg, Allison Fagan, Pamela Fenning, Olympia Gonzalez, Andrew Harrington, Suzanne Kaufman, Holly Kramer, Jana Wingo, Joseph Mayne, Ruben Mestril, Timothy O'Brien, Kayhan Parsi, Robert Roemer, Nancy Hogan (for Lee Schmidt), Annette Steinacker, Scott Tindale, Judith Wittner

Excused: Terry Grande, James Marley, Peter Schraeder, Maria Trakas

Absent: Steven Brown, Kenneth Byron, Mitchell Denning, Robert Halpern, Phong Le, Mary Manteuffel, Prudence Moylan, E.J. Neafsey, Karen Visick, Frederick Wezeman

Graduate School Members Present: Sam Attoh, Dean; Jessica Horowitz, Assistant Dean for Student Services; Nicole Lassahn, Assistant Dean for Special Projects; Pat Mooney-Melvin, Associate Dean

- I Call to Order
Meeting convened at 1:03 by Holly Kramer, Council President.
- II Approval of April 18, 2008 minutes – unanimous without revisions
- III Committee Reports
 - A. Curriculum Committee: Terry Grande
 - a. Lee Schmidt offered to join committee.
 - b. Handout (attached) for amended proposal for course/program submission guidelines. Call for amendments to proposals directly following outside review and then to graduate council for approval. This is thought to be better use of time and smoother process. **Motion to accept changes and approved unanimously.** Pat Mooney-Melvin asks that Terry Grande redraft guidelines for website.
 - B. Identify at-large member of executive. Tim O'Brien and Joe Mayne agreed to share responsibilities.
 - C. No other committee reports.
- IV Dean's Report:
 - A. University's New Strategic Plan 2009-2014
 - a. Student success, primarily at the undergraduate level. Graduate Education will find ways to partner with UG programs for enhancement
 - b. Faculty development and research – find ways to balance research and commitment to undergraduate education.
 - c. Facilities will operate to support new programs

- d. Emphasis on professional schools including School of Law, School of Business Administration, Medical School and School of Nursing
 - e. Emphasize service and community engagement both at local and global level.
- B. Goals in Graduate Education for 2008-2009 Academic Year (handout):
- a. National Research Council (NRC) study as framework to develop consensus on assessment. Due to be released late October/early November. Results highlight 20 variables (see handout).
Several target areas: time to degree, percent completion rate, student outcomes. Also need to focus on diversity in programs – not comparable with national average.
Methodology used in NRC study includes surveys to sample faculty in diverse disciplines and have them rank variables.
The report will be a “mixed bag” for Loyola and we will all need to prepare for the release, including talking points to the media.
Date will be announced to Council as soon as we know it.
 - b. Comprehensive self-study of the mission and strategic directions of the Graduate School. The report will be completed by the end of December. This will help us develop a new strategic plan for next year.
 - c. Cross-campus and cross-disciplinary plans for new programs to foster greater collaboration. These plans include: PhD in Genomics, Public Health Master’s degree in Fall 2009; Urban Affairs and Public Policy MA beginning this academic year with new Director, Annette Steinacker. Main challenge is barriers, especially between Lakeside campus and Maywood. These barriers include tuition sharing, schedule structures and LOCUS. Question came up concerning incentives for this type of collaboration and need for developing policies from senior leadership to guide these programs. Suggested subcommittee of council to address ideas for review by council. Dean Attoh will provide best practices materials from other universities who have dealt with this type of collaboration.
 - d. Other three goals already addressed earlier including the enhancement of graduate support services; mission-related initiatives including GIIF funding, increasing diversity and integrating graduate education with undergraduate education; and managing the program review process.
- C. Staff Changes in Graduate School:
- a. Dr. Jessica Horowitz is new Assistant Dean for Student Services
 - b. Dr. Nicole Lassahn is Assistant Dean for Special Projects
 - c. Marcela Gallegos is now Coordinator of Graduate Student Activities.
- V. New Business – Reminder that IAGS conference is in Springfield, IL on Oct. 19th – 20th – hosted by Eastern Illinois University.
- VI. Meeting adjourned – 2:20 p.m.